

UTECH CARIBBEAN URBAN FORUM (JUNE 25-29, 2018)

GROUP RESERVATION #: 347081		CUT OFF DATE <i>June 11, 2018</i>			
ARRIVAL DATE * <i>DD/MM/YY</i>	Airport Transfer? <input type="checkbox"/> YES / <input type="checkbox"/> NO <small>Transfers cost US\$35 for up to 3 persons one-way. US\$15 per person thereafter.</small>	FLIGHT TIME* <i>HH/mm</i>	FLIGHT # <i>Flight #</i>	DEPARTURE DATE <i>DD/MM/YY</i>	
GUEST NAME (S)	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr. <input type="checkbox"/> Other	<i>Print Primary Guest Name Here</i>			
SHARING WITH:	<i>Print Sharing Guest(s) Name(s) Here</i>				
# OF GUESTS	ADULTS:	CHILDREN:	<i>Maximum Capacity of a room is 4</i>		
<small>Select room and bed type below by ticking the appropriate boxes</small>	<i>Print any special requests here additional beds etc.</i>				
ROOM TYPE	BED TYPE (<input type="checkbox"/> 1 KING/<input type="checkbox"/> 2DBL BEDS)	SINGLE US\$	DOUBLE US\$	TRIPLE US\$	QUAD US\$
DELUXE		181.10	193.75	206.40	219.05
1 BEDROOM SUITE		225.38	238.03	250.68	263.33
PENTHOUSE DELUXE		197.55	210.20	222.85	235.50
PENTHOUSE 1 BEDROOM SUITE		300.01	312.66	325.31	337.96
* Room/Bed types will be booked based on availability * Check In Time 3:00 pm * Check Out Time 12 noon	<p>Rates above are per room per night and are inclusive of Government Tax 16.5%, Service Charge – 10% & Special Room Tax - US\$ 4 Government Tax, Service Charge & Room tax are subject to change without prior notice.</p> <p>Rates above include:</p> <ul style="list-style-type: none"> - Sunrise Buffet Breakfast - Complimentary Wireless Internet - Flat screen TVs with premium cable channels 				
CONTACT INFORMATION	PHONE #		E-MAIL ADDRESS:		
	STREET ADDRESS: <i>including zip code</i>				
CREDIT CARD GUARANTEE	TYPE* <i>Card Type</i>	CC NUMBER*		EXPIRY DATE**	
CARDHOLDER'S NAME			SIGNATURE		CVC #
CANCELLATION POLICY	<ul style="list-style-type: none"> • All reservations must be guaranteed with first night's deposit to credit card and guaranteed for late arrival. • ***No block of rooms is being held. These will be all individually made reservations. • The Courtleigh Hotel & Suites will provide confirmation within 48 hours of receipt of the completed form. • If at any time after the Booking Deadline and rate cut-off of June 11, 2018 and up to 48 hours prior to arrival, the reservation should be cancelled or decreased in anyway, a late cancellation charge will be assessed amounting to one night's room revenue for each room cancelled. • If a cancellation is made less than 48 hours prior to arrival or in the event of a "NO SHOW" then a charge equivalent to one night's room rate will be charged for each room cancelled. • Guaranteed reservations are held until noon of the day following stated arrival date. 				