

Sustainable Urban Development?

Caribbean Urban Forum 6



Suriname

Registration & Payment
Guide

Registration Fees

Professional Registration

Full (Early Bird):	US\$ 325
Full (Regular):	US\$ 375
One-day:	US\$ 150

Student Registration

Early Bird:	US\$ 200
Regular:	US\$ 250
One-day:	US\$ 100

Presenters: US\$ 275

The deadline for Early Bird registration is **March 25th 2016**.

Registration Process and Payment

Registration Process

1. Contact the Local Organizing Committee at cuf2016@gmail.com to indicate your wish to register for the conference. State your name, organization/affiliation (if any) and the number of participants you are registering for. An e-mail will be sent to you confirming the receipt of this information.
2. Make payment via wire transfer using the information provided [see Wire Transfer Information].
3. If you are from Suriname, please transfer to the SRD account. If you are transferring from abroad, please use either the USD or Euro account numbers.
4. Scan receipt and e-mail (cuf2016@gmail.com) or fax (011-597-491022) the receipt along with your name and number of participants per fee level (e.g. 2 x Early bird Full Professional Registration, US\$650; 1 x Student Registration (Early Bird), \$200).
5. Upon receipt of this e-mail a Registration Form will be sent to you for completion. Please fill this out and return it immediately to ensure that your registration is completed.
6. Once the completed Registration Form has been received, an e-mail will be sent to you confirming your registration.

Wire Transfer Information

When processing the wire transfer for registration to CUF 2016, please use the following details:

Beneficiary name: Institute for Graduate Studies and Research

Address: Leys weg 86, Paramaribo. Suriname

Account Information:

SWIFT: RBNKTPX

<u>CURRENCY</u>	<u>ACCOUNT NOs.</u>
SRD	2400000197508436
USD	2400000197508509
Euro	2400000197508681

Intermediary Bank Information

Currency/Intermediary Bank	Beneficiary Bank
USD	
WELLS FARGO BANK N.A SWIFT: PNBUS33PHL Philadelphia, PA 19106 United States	ACCOUNT NO. 2000090650387 SWIFT: MT 103 Republic Bank (Suriname) N.V. Paramaribo Suriname
EURO	
ING BELGIUM NV/SA (Formerly Bank Brussels Lambert SA), SWIFT: BBRUBEBB Brussels, Belgium	ACCOUNT NO. 301010437584-EUR SWIFT: MT 103 Republic Bank (Suriname) N.V. Paramaribo, Suriname

IMPORTANT NOTES:

1. If you are sending funds for more than one delegate, please consolidate all of your parties' registration fees, into one wire transfer.
2. Please keep in mind that your local bank may apply a processing fee; note that IGSR is not responsible for your processing fee.

Please contact Angelika Namdar at cuf2016@gmail.com or 011-597-490900 if you need further assistance.